



The Avon Valley School and Performing Arts College

Job Description Job Title: Cleaner

Accountable to:	Site staff/cleaning supervisor	Line Managing:	N/A
Post type:	Permanent	Salary/Grade:	Band B SCP 2-3
Liaising with:	Staff & students		

Every member of staff is required to:

- Work towards and promote the vision, beliefs, aims and expectations of the school
- Support and contribute to the achievement of every child's outcomes
- Support and contribute to the safeguarding of all students
- Undertake professional development activities to enhance personal development and performance
- Maintain high personal professional standards of attendance, punctuality, appearance, conduct and positive relations with students, parents and staff.

Main purpose of role:

- To work under the direction and instruction of Senior staff to undertake individually, or as part of a team, the cleaning of designated areas and associated accommodation to ensure they are kept in a clean and hygienic condition.

Main Activities

• Maintenance and Cleaning

Carry out cleaning tasks as directed by the appropriate supervisor to include:

- Clean toilets, bowls, sinks and basins
- Wipe down desks and chairs
- Vacuum and tidy classrooms
- Wash worktops/tables
- Wash/mop/sweep floors and wash wet areas
- Clean inside glazing
- Dust and polish
- Use buffer
- Strip and reseal floors (occasionally)
- Undertake routine maintenance of equipment (e.g. vacuum bags)
- Empty bins and dispose of rubbish
- Ensure safe and effective use and storage of all equipment
- Be aware of Health and Safety at Work regulations and COSHH guidelines
- Cleaning of toilet facilities and associated tasks required to achieve a high quality of cleanliness.
- Cleaning of fixtures and fittings.
- The use of appropriate cleaning equipment and machinery.



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- Ensuring the safe use of chemicals, machinery and equipment when carrying out the cleaning function in line with current legislation, standards and County Council policies and procedures for Health and Safety and in accordance with training provided.
- Draw to caretaker's attention any problems / issues which may affect the safety or security of the school or its users.

Additional Duties

- Contribute to the life of The Avon Valley School and Performing Arts College, and support its ethos and policies
- Undertake any other duties as reasonably required by the Headteacher

Qualifications/ training and likely abilities

No formal qualifications required, however:

- A good standard in literacy and numeracy is required to be able to read instructions and work out simple measurements.
- Ability to work constructively as part of a team.
- Ability to relate well to children and to adults.
- Good organising and prioritising skills.
- Knowledge of health and safety procedures and precautions.
- Awareness of COSHH regulations.
- Awareness of health and hygiene procedures.
- Demonstrate and assist in the safe and effective use of materials and equipment.
- Ability to communicate effectively using various methods.
- Able to demonstrate a commitment to team work.
- Able to work flexibly to meet the needs of the school

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks, but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

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Safer Recruitment Statement:

We are committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post requires Enhanced Disclosure (DBS).